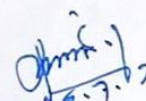


A meeting was held on 08.07.2025 in the Principal's Office at 11:00 am to discuss the Mobility Plans of the students under the ERASMUS+ Fellowship program from SRCASW to Silesian University in Opava, (Czech Republic).

The following members were present:

- Prof. (Dr.) Payal Mago – Principal
- Prof. (Dr.) Projes Roy – Coordinator (Project with SU)
- Prof. (Dr.) Deepali Bajaj – TIC, Computer Science Department



08.07.25  
08-07-25

A. Prof. (Dr.) Projes Roy apprised other members about the Erasmus+ Mobility program for students. He also provided a brief about the tentative timeline for this program.

B. The following points were discussed:

1. Two 7th-semester Computer Science students may be selected for the prestigious ERASMUS+ Fellowship program.
2. The Computer Science Department must carry out an extensive, fair and multi-level selection process for students. A department-level meeting may be held to finalize the selection criteria.
3. Based on the criteria, 5 students would be selected, and this selection process should be completed by 25<sup>th</sup> July 2025.
4. In the final step, Silesian University will have an online interaction/interview to finalize two students for the ERASMUS+ Fellowship program. The tentative date for this interaction would be 28<sup>th</sup> July 2025.
5. The Selection Process should be completed by 31<sup>st</sup> July 2025.
6. The Selection Protocol announcement should be visibly displayed on the board and the college website ([www.rajgurucollege.com/ERASMUS.aspx](http://www.rajgurucollege.com/ERASMUS.aspx)).

The meeting ended with a vote of thanks to the chair.



An online meeting of the faculty members from the Department of Computer Science was held on July 9, 2025, at 4 pm on the Google Meet platform.

The following members were present:

1. Prof. (Dr) Deepali Bajaj (Teacher-in-charge)
2. Dr. Suruchi Chawla
3. Dr. Aakanksha
4. Dr. Urmil Bharti
5. Ms. Tina Sachdeva
6. Ms. Seema
7. Dr. Monika Siwaliya
8. Dr. Pushkar Gole

09.07.25

The following points were taken up and discussed.

- The teacher-in-charge (TIC) apprised all members regarding the meeting that was held on 08.07.2025 in the Principal's Office at 11:00 am to discuss the Mobility Plans of the students under the ERASMUS+ Fellowship program from SRCASW to Silesian University in Opava, (Czech Republic).
- The TIC also informed all members that:
  1. Two 7th-semester Computer Science students would be selected and sent for the prestigious ERASMUS+ Fellowship program.
  2. The Computer Science Department must carry out an extensive, fair and multi-level selection protocol for students.
  3. Based on the selection protocol, 5 students would be selected, and this selection process should be completed by 25th July 2025.
  4. In the final step, Silesian University will have an online interaction/interview to finalize two students for the ERASMUS+ Fellowship program. The tentative date for this interaction is 28 July 2025.
  5. The Selection Process should be completed by 31st July 2025.
  6. The Selection Protocol announcement should be visibly displayed on the board and the college website ([www.raigurucollege.com/ERASMUS.aspx](http://www.raigurucollege.com/ERASMUS.aspx)).
- Given the above information, during the departmental meeting held on 09-07-25, an exhaustive Multi-level Selection Protocol was discussed. After deliberations, the following Protocol and Teacher coordinators for each step were finalised.

Step	Criteria	Teacher Coordinators	Remarks
Initial	Interested students will apply	Ms Seema	
Selection Step 1	Attendance $\geq$ 70%	TIC, Ms Neha	
Selection Step 2	Overall CGPA $\geq$ 7.0	TIC, Dr Monika	
Selection Step 3 (offline)	PPT on Personal and Academic Achievements	TIC, Dr Suruchi, Ms Tina, Ms Seema	Time Limit -- 5 minutes
Selection Step 4 (offline)	Essay Writing The topic will be given on the spot.	TIC, Dr Aakanksha, Dr Urmil, Ms Tina, Ms Seema	Word Limit: 300 words
Selection Step 5 (offline)	Interview	TIC, Dr Suruchi, Dr Aakanksha, Dr Urmil	
Selection Step 6	Teachers Voting		If required

The meeting ended with a vote of thanks to the TIC.



An online meeting of the faculty members of the Department of Computer Science along with students who would be continuing in the 7<sup>th</sup> semester of the B.Sc. (H) Computer Science was held on 10<sup>th</sup> July 2025 at 10:30 am using the Google Meet platform.

The following members were present-

1. Prof. (Dr) Deepali Bajaj (Teacher-in-charge)
2. Dr. Suruchi Chawla
3. Dr. Aakanksha
4. Dr. Urmil Bharti
5. Ms. Tina Sachdeva
6. Ms. Seema
7. Ms. Neha Gandhi
8. Dr. Monika Siwalia
9. Dr. Pushkar Gole

10.07.25

**Total Participants:** 09 (faculty members) + 18 students

The following points were taken up and discussed.

- The teacher-in-charge (TIC) apprised all students regarding the Mobility Plans of the students under the ERASMUS+ Fellowship programme from SRCASW to Silesian University in Opava, (Czech Republic).
- In view of the above, the TIC informed students that:
  1. Two 7th-semester Computer Science students may be selected for the prestigious ERASMUS+ Fellowship program.
  2. The Computer Science Department will carry out an extensive, fair, and multi-level selection process for students.
  3. Based on the criteria, 5 students would be selected, and this selection process will be completed by 25th July 2025.
  4. In the final step, Silesian University will have an online interaction/interview to finalize two students for the ERASMUS+ Fellowship program. The tentative date for this interaction would be 28th July 2025.
  5. The Selection Process should be completed by 31st July 2025.
  6. The Selection Protocol announcement will be visibly displayed on the board and the college website ([www.raigurucollege.com/ERASMUS.aspx](http://www.raigurucollege.com/ERASMUS.aspx)).
- Students were informed that the Department of Computer Science has come up with the following multi-level criteria.

Step	Criteria	Teacher Coordinators	Remarks
Initial	Interested students will apply	Ms Seema	
Selection Step 1	Attendance $\geq$ 70%	TIC, Ms Neha	
Selection Step 2	Overall CGPA $\geq$ 7.0	TIC, Dr Monika	
Selection Step 3 (offline)	PPT on Personal and Academic Achievements	TIC, Dr Suruchi, Ms Tina, Ms Seema	Time Limit – 5 minutes
Selection Step 4 (offline)	Essay Writing The topic will be given on the spot.	TIC, Dr Aakanksha, Dr Urmil, Ms Tina, Ms Seema	Word Limit: 300 words
Selection Step 5 (offline)	Interview	TIC, Dr Suruchi, Dr Aakanksha, Dr Urmil	
Selection Step 6	Teachers Voting		If required

- It was informed that a Google Form link for interested students will be shared soon.

The meeting ended with a vote of thanks to the TIC.